

SHORTCUTS FROM AN IMPATIENT DBA

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SSMS SHORTCUTS

Key Combination	Action
Ctrl + Tab	Switch query tabs (forward)
Ctrl + Shift + Tab	Switch query tabs (backwards)
Ctrl + R	Show/hide results pane
F6	Switch query/results/messages tabs
Ctrl + L	Get estimated execution plan
Ctrl + M	Include actual execution plan
Shift + Alt + Enter	Toggle full screen
Ctrl + Shift + V	Cycle clipboard ring

Key Combination	Action
Ctrl + (K,C)	Comment selected text
Ctrl + (K,U)	Uncomment selected text
Ctrl + Shift + U	UPPERCASE selected text
Ctrl + Shift + L	lowercase selected text
Ctrl + U	Move cursor to "USE database" dropdown
Ctrl +]	Go to corresponding BEGIN/END
Ctrl + Shift + M	Template replacement
Alt + Shift + [Arrow]	Block highlighting

SSMS QUERY SHORTCUTS

Key Combination	Stored Procedure
Alt + F1	sp_help
Ctrl + F1	
Ctrl + 1	sp_who
Ctrl + 2	sp_lock
Ctrl + 3	
Ctrl + 4	

Key Combination	Stored Procedure
Ctrl + 5	
Ctrl + 6	
Ctrl + 7	
Ctrl + 8	
Ctrl + 9	
Ctrl + 0	

WINDOWS SHORTCUTS

Key Combination	Action
Win + R	"Run..." window
Win + E	Windows Explorer / My Computer
Win + L	Lock computer
Win + X	Advanced Context Menu (aka "Mini Start")
Ctrl + Alt + End	In Remote Desktop, same as Ctrl + Alt + Del

Key Combination	Action
Win + [up/down arrow]	Maximize (up) / Minimize (down)
Win + [Left/right arrow]	Dock on left/right side of current monitor
Ctrl + [mouse scroll]	Zoom in/out (most apps)
Win + Ctrl + D	Create virtual desktop
Win + Ctrl + [Left/right]	Switch between virtual desktops